



Shri Shankaracharya Professional University, Bhilai, CG

Phone No. 0788-04088810, Website: www.shrishankaracharyauniversity.com

Email – hr@shrishankaracharyauniversity.com

Application Form for the Post of Chief Finance and Accounts Officer (CFAO)

GENERAL INFORMATION

1	Name (in English block letter)	:		
2	Name (in Hindi)	:		
3	Father's / Husband's Name	:		
4	Mother's Name	:		
5	Date of Birth	:		
6	Place of Birth	:		
7	Religion	:		
8	Category	:		
9	State of Domicile	:		
10	Whether Physically Handicapped? (if yes, state whether VH/HH/OH)	:		
11	Gender	:		
12	Marital Status	:		
13	Nationality	:		
14	Contact Details			
	(a) Address for Correspondence		(b)Permanent Address	
	(c) Mobile No.:		(d) Email:	

15. Academic Qualification (Commencing with the intermediate / Senior Secondary Certificate Examination)
(Attach self-attested copies)

Examination / Degree	University / Board	Subject	Year of Passing	Marks Obtained	Total Marks	% of marks	Division / Grade	Remarks if any

16. Research Degree (Attach self-attested copies of Degree / Notification)

Degree	Subject	University	Notification No. with Date	Title of the Thesis

17. Working Experience (As an approved full time Accounts / Finance Staff having worked independently)
(Give particulars in descending order starting with the Current Position)

Employer	Statute of the Institute / University*	Designation	Nature of Job	Pay Scale	Pay Band	Period		Reason for leaving
						From	To	

*Govt. / Quasi Govt. / Autonomous / Private (Enclose self – attested relevant documents in sequence)

18. Any Special contribution in the field of Accounts/Finance/Audit/Taxation etc. (Give Details)

19. Declaration by the candidate:

I hereby declare that, I have read the detailed employment Notice and I shall abide by all the Terms and Conditions of the advertisement. The entire information given in this application form are true to the best of my knowledge and belief. If at any time, I am found to have declared any material / information's or given any false details, my appointment shall be liable to be summarily exterminated without notice or compensation.

Date:

Place:

Signature & Name of the Candidate